

**CONSULATE GENERAL OF INDIA**

**OSAKA-KOBE**

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**VACANCY OF LOCALLY-RECRUITED CHAUFFER**

**APPLICATION DEADLINE: Friday, 1<sup>st</sup> January 2021**

**Position:** Full-time Chauffeur

**Working Hours:** 0900-1730 hrs (Mon-Fri, 5 days a week)

**Salary:** starting approximately JP¥210,000 per month, overtime allowance for additional driving hours, possibility of bonus

**Expected Qualifications:**

1. High school degree from a recognized university
2. Native Japanese language fluency
3. Conversational proficiency in English

**Age:** up to 50 years

**Experience:** minimum 5 years of driving experience in Japan

**Language:** working knowledge of English

**Skills:** navigation

**Duties and Responsibilities:**

To drive an official vehicle of the Consulate. There may be additional responsibilities concerning office work as required from time to time. There may be occasions where one may have to work beyond usual hours and/or on holiday (s) for which there is compensation by way of overtime allowance.

**Mode of selection:** a short test and interview

**Date of interview:** will be directly communicated to the applicant; the expected time is in the week 2 of year 2021

**How to apply:**

Interested applicants must submit:

1. CV/Résumé detailing academic and work record and testimonial/reference letter accompanied by a cover letter
2. Copy of driving license and a passport-size photograph  
by post to

Head of Chancery

Consulate General of India

10th Floor, Semba I.S. Building,

1-9-26 Kyutaromachi, Chuo-ku, Osaka 541-0056

Tel (Gen): 00-81-6-6261-7299/9299 (for queries)

Fax (Gen): 00-81-6-6261-7799

Application via e-mail\*: the documents as indicated above may be sent to [adm.osakakobe@mea.gov.in](mailto:adm.osakakobe@mea.gov.in)

\*Hard (printed) copy of application and document(s) are still required to be sent by post so as to reach the Head of Chancery by the deadline.

Please note that only the candidates shortlisted for the position will be contacted.